

RFP15/00949: for company/organisation to provide business trainings, coaching and support to women and men, particularly vulnerable, willing to initiate or expand current businesses in JILDП communities (LOT 1/LOT 2) (JILDП/UN Women)

Clarification Questions and Answers

(as of 11 February 2015)

Q1. The proposal asks for a designated team member who will act as the liaison between the organization and UN Women. Can this person be a volunteer from another organization with the best knowledge of English? Or should it be a "permanent" staff member?

A1. As provided in RfP Annex I. Instructions to Offerors, section C, point 7, letter (c) "In the case of a consortium/joint venture/association the form in Annex V 'as an addendum to the RFP and to be read as Annex V' must be completed, signed and submitted along with the technical proposal, in which case [...] b) one party shall be designated to act as the focal point to deal with UN WOMEN. Such party shall have the authority to make decisions binding upon the joint venture, association or consortium during the solicitation process and, in the event a Contract is awarded, during the duration of the contract".

Also, as provided in RfP Annex III. Proposal Submission Form, the undersigned person shall be the one duly authorized to sign Proposal for and on behalf of the organization/company.

Finally, as by Annex I. Instructions to Offerors, section E, point 21, the nominated Task Manager/Team Leader must be the employee who will be responsible for the overall management and coordination of the project inputs and distribution of operational tasks amongst the other consultants/experts for the entire period set for this contract. The Terms of Reference for the advertised assignment provide for knowledge of English as one of the minimum requirements for the task manager/team leader.